

Notice Number: #65-21
Location: MCB Camp Pendleton, CA
Closing Date: //2021 (11:59:59 PM (EDT))
Command & Location: CMC - WACO
Grade: GS-14
Job Type: **Associate Counsel (Acquisition & Fiscal)**

The Navy and Marine Corps team offers innovative, exciting and meaningful work linking military and civilian talents to achieve our mission and safeguard our freedoms. The Department of the Navy Office of the General Counsel has been serving the Department since 1941 and is committed to developing innovative legal solutions to the business and other challenges facing the Navy and Marine Corps to enhance the war fighting capability of the Naval Service. You will find our attorneys stationed across the United States and worldwide, working with Navy and Marine Corps personnel wherever the Department's business is conducted.

The Office of Counsel for the Commandant of the Marine Corps, as a component part of the DON OGC, is responsible for providing legal advice, services, representation, legal approvals, legal opinions, and legal interpretation of statutes, regulations, and case law, to the Commandant and the Marine Corps in all areas relating to installation law, including land use law, environmental law, civilian personnel and labor law, procurement law, business and commercial law, and such other areas of law that support Marine Corps interests.

There is an attorney vacancy in the position of Associate Counsel, focusing primarily in the area of fiscal and acquisition law, within WACO, located at Marine Corps Base, Camp Pendleton, California. WACO is a regional field office of the Office of Counsel for the Commandant providing legal advice on all matters under the cognizance of the General Counsel for the DON to senior Marine Corps commanders and civilian leadership of Marine Corps Installations West-Marine Corps Base, Camp Pendleton; I Marine Expeditionary Force; and all subordinate Marine Corps commands and commanders in the western area. The Associate Counsel (Acquisition & Fiscal) has regional responsibility for advising commanders, supervisors, staff officers, and staff on Federal environmental law matters.

The successful candidate will be expected to provide legal support across the full range of OGC practice areas, with an emphasis primarily on Federal acquisition law and fiscal law. The responsibilities of this non-supervisory position include advising clients and rendering legal opinions on a variety of Federal acquisition-related matters to include: contractual interpretation; drafting and reviewing contract modifications; handling contract disputes and claims; responding to bid protests; drafting and reviewing solicitations, acquisition strategy and planning documents, as well as other acquisition-related documents; competitive and sole source selections; statutory interpretation; and preparing or reviewing responses to Congressional, Government Accountability Office, Inspectors General, and Naval Audit Service requests, as may be required. On cases delegated for trial by the Office of Counsel for the Commandant and OGC, the

successful candidate will represent the Marine Corps before administrative forums such as the GAO and Armed Services Board of Contract Appeals, and may participate in complex negotiations with contractors, subcontractors, and their attorneys, on legal matters arising in connection with acquisitions.

The position will be filled under the General Schedule (GS) system and the precise pay will be set commensurate with the successful applicant's qualifications, funding availability, and GS pay guidelines. The position has a full performance level of GS-14. To be eligible for selection at the GS-14 level, the applicant must have three-and-one-half years of relevant professional legal experience.

Applicants will be evaluated on the following factors: (1) breadth, depth and quality of professional legal experience handling contract and fiscal law issues and the quality of their relevant experience in other OGC practice area (in particular, experience in the OGC practice areas of civilian personnel law and environmental law will be considered favorably); (2) analytical, research, and writing skills; (3) oral communication and interpersonal skills; (4) demonstrated ability to establish relationships and work effectively with legal office colleagues, and senior military/civilian clients, including general officers and members of the Senior Executive Service; and (5) demonstrated ability to respond quickly, accurately, and creatively in a fast-paced environment with little direct supervision. Familiarity with the DON, OGC, and the United States Marine Corps is desirable, but not required. Applicants with a record of making significant contributions to the advancement of the DON OGC or equivalent Office of the General Counsel or Law Firm/Office beyond the day-to-day legal practice are desired. Occasional travel will be required. The selected candidate will be required to file a Form 450 Financial Disclosure.

To be eligible for selection, an applicant must have graduated from a law school that is accredited by the American Bar Association, be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia, and be admitted to practice before a state or federal court. An applicant must be a U.S. citizen, and must be able to obtain and maintain a Secret security clearance.

To apply, applicants must submit a resume and a cover letter explaining their interest in the position and addressing the evaluation criteria for the position, in addition to their current grade (if applicable), salary requirements, and projected availability. Attorneys who have graduated from law school within the last five years must provide a copy of their law school transcripts, including class rank. Current federal government employees should indicate in their submission their present GS level or equivalent and salary. Candidates who do not wish for their current employer to be contacted should clearly indicate this in the application package. Applicants selected for interview will be asked to provide two legal writing samples (less than ten pages each; portions of longer work product are acceptable; preferably demonstrating analytical and/or advocacy abilities in acquisition and fiscal law-related contexts), the names and phone numbers of at least three references (other than immediate supervisor) that may be contacted, and two

most recent performance appraisals (if applicable). All materials submitted in the application package will be considered in the evaluation process.

We are not accepting hard copy applications. Electronic applications must be emailed to erin.hernandez@usmc.mil. The subject line of the email should include the applicant's name and the words "WACO Attorney Vacancy."

Interested attorneys may contact Ms. Hernandez at: (760) 725-5168 or erin.hernandez@usmc.mil.

This Personnel Notice will close on June 8, 2021 at 11:59:59 PM, (EDT). Only complete applications received by the closing date and time of this announcement will be considered.

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

NOTICE OF VETERANS' PREFERENCE

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor for attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., DD Form 214, "Certificate of Release or Discharge from Active Duty") to their submissions.

Although the point-preference system is not used, applicants eligible to claim a 10-point preference must submit a Standard Form (SF) 15, "Application for 10-Point Veteran Preference," and supporting documentation required for the specific type of preference claimed. (SF-15, which lists the types of 10-point preference and the required supporting documents, is available from the Office of Personnel Management Website at www.opm.gov.)

Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit <https://www.fedshirevets.gov/index.aspx>, <https://www.usajobs.gov/Help/working-in-government/unique-hiring-paths/veterans>, and see the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Links:

<https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/>

<https://www.opm.gov/policy-data-oversight/disability-employment/hiring/#url=Schedule-A-Hiring-Authority>

Legal and Regulatory Guidance Links:

Financial suitability Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/>

Social security number request Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/>

Privacy Act Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/>

Signature and false statements Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/>

Selective Service Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/>

New employee probationary period Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/>

Relocation expenses may be paid, but are not guaranteed. If relocation expenses are a requirement, the applicant should state their requirement for this expense in the application package.

Permanent Change of Station (PCS) funding may be available to those eligible.